

MINUTES

PRESENT: Chairman Tina Peabody; Board Members Lynn Terres, Linda Gaitskill, Steve Morrison, Larry Kaplan (arrived at 5:45 PM); Superintendent Paul MacMillan; Business Manager Sandra Stone.

Chairman Peabody called the Board meeting to order at 5:35 PM.

PUBLIC INPUT – None

MOTION BY LINDA GAITSKILL, SECONDED BY LYNN TERRES TO APPROVE THE MINUTES OF THE MARCH 3, 2010 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent MacMillan advised the Board that Chairman Peabody had asked if the Board wished to consider rotating the location of the full Board meetings to various districts as has been done in the past. In the more recent past, the meetings have been held at Profile School. Following a brief discussion, the Board opted to hold the Full Board Meeting on May 5, 2010 at the Profile School. The Board further requested that the location of future meetings be placed on the Agenda for the Full Board meeting for discussion.

Superintendent MacMillan advised the Board that he would like to look at establishing an SAU Budget Committee with representation from the various Boards as well as the SAU office. Superintendent MacMillan feels that such a committee would be helpful in the process of building the SAU budget along with garnering more understanding by the boards of the budget development. Chairman Peabody advised that in the past there were three members on the committee who volunteered to serve. This consisted of Chairman Peabody, Jim Payette of the Profile Board and Barry Liveston of the Lisbon Board. Chairman Peabody volunteered to serve in this capacity again and suggested that this be included on the May Full Board Agenda seeking additional volunteers. Linda Gaitskill suggested that the presentation include a ball park estimate of the number of meeting and time commitment to serve on the budget committee. Ms. Gaitskill felt knowing the time involved would be helpful to those interested in serving in this capacity. A brief discussion ensued.

Superintendent MacMillan advised the Board that at a recent building committee meeting at Lisbon Regional School, the subject of the possible relocation of the SAU office to the Lisbon Annex building was raised. The district owns the annex and is discussing needed renovations and cosmetic updates to keep this vacant building from displaying a deteriorating façade. If the SAU would be interested, the Lisbon School District would work on a proposal for the renovation of the building into office space. It is believed that the ground floor is approximately 1,900 square feet. There is also a full basement for storage purposes. It was noted that the code requirements for creating office space vary significantly from those needed to develop into classroom space. Chairman Peabody advised that the SAU would need to have some semblance of a cost factor for this project along with proposed rental costs. Steve Morrison will discuss this with the Lisbon Board at their meeting on April 14, 2010 and report back to the Executive Board. Concerns were raised as to the fact that Lisbon is not a convenient central location as the current office space in Littleton is.

Chairman Peabody reminded the Board that the SAU cannot own property so if buying is an option for relocation of the office, one of the districts would have to purchase a property. Linda Gaitskill asked if there had been any consideration given to relocating to the former Franconia Children's' Center building on Main Street in Franconia. Ms. Gaitskill advised the Board that she will seek information on this property and report back to the Board.

Superintendent MacMillan advised the Board that the books to be utilized in the Curriculum Development process have been distributed to all staff members. Superintendent MacMillan distributed copies of the Focus Questions on UbD (Understanding by Design) that staff members will utilize when reading the books and during the subsequent book talks. Profile School District has begun their book talks and it is anticipated that the other districts will do so in the near future. Superintendent MacMillan further advised the Board that he is waiting for the return of Paul Williams to begin the organization of the grade level teams. Superintendent MacMillan will keep the Board updated on the progress of this program.

Superintendent MacMillan advised the Board that the Administrative Team has set aside August 25th for the district wide opening for staff members. The location for this meeting has yet to be determined. He is currently seeking a guest speaker who will address 21st Century Classrooms and Learning. Following this address, group level meetings will be held to develop the schedules for these programs for the 2010-2011 school year. Participants will return to their schools around lunchtime for local meetings. A brief discussion ensued.

Superintendent MacMillan advised the Board that the NH DOE is taking a very aggressive position in looking at ways to improve math instruction. They are in the process of developing a Numeracy Plan and will be hosting a number of informational workshops around the state on this issue. Superintendent MacMillan will be attending a workshop at NCES on April 27th. A brief discussion ensued.

Superintendent MacMillan advised the Board that the first in a series of Early Childhood Education Workshops hosted by SAU 35 was held today at Profile School. This series was designed by former Interim Superintendent Robert Patterson to stimulate discussions on early childhood education in our schools and communities. Dr. Patterson continues to be the facilitator for this series. Superintendent MacMillan distributed copies of the informational flyer for these workshops for board information and review. He noted that there were approximately twenty participants at today's workshop which covered the topic of neurological development of preschoolers, including related physical and emotional development issues. A brief discussion ensued.

Superintendent MacMillan advised the Board that he will be serving as the Co-Chair for the NEAS&C visiting committee in Dexter Maine for high school accreditation. Superintendent MacMillan will be out of the office on Monday – Wednesday, April 12-15 for this purpose. He is looking forward to this opportunity to see how the new standards are assessed as Profile will be entering this process in 2011. Unfortunately due to the rescheduling of Board meetings around the period of spring break, he will miss the Bethlehem and Landaff meetings. Superintendent MacMillan plans on returning on Wednesday, May 14th in time to attend the Lisbon meeting.

Superintendent MacMillan advised the Board that he has been working with NCES in seeking a qualified individual to perform the SAU Technology Audit. Currently there appears to be two interested parties. Superintendent MacMillan will be discussing the price and scope of the project with these individuals and will report back to the Board as this develops. It is anticipated that this audit will take place during the summer. A brief discussion ensued.

Superintendent MacMillan advised the Board that at long last, the final pieces of the Special Education Audit have been completed and all districts are in compliance. Superintendent MacMillan thanked Special Education Resource Consultant Pat Eddy for all her work in seeing that this compliance was reached.

Superintendent MacMillan congratulated each of the Board's for the success of their annual meetings and the passing of all budgets and warrant articles. Board members should be very proud of the trust their communities have in them.

Superintendent MacMillan asked how the board wished to proceed with the finalizing of his evaluation. Following a brief discussion, Chairman Peabody advised that she will meet with Superintendent MacMillan to address this.

Chairman Peabody requested input into the possibility of increasing the Special Education Resource Consultant's duties to include that of Pre-school Coordinator. Superintendent MacMillan indicated that this was not included in the current budget process but will be in the 2011-2012 budget development. Chairman Peabody suggested that the SAU review the budget seeking possible funding sources for this. Chairman Peabody also requested the individual board's to review their budgets for the same purpose. A brief discussion ensued.

FINANCIAL REPORTS

Manifests were distributed for Board review and approval.

Business Manager Sandra Stone distributed Financial Reports for Board information and review noting that the current projected year end balance is \$9,191.00 which is a very small change from the prior reporting period. Monies remain encumbered for expenses anticipated to be utilized prior to the end of the year. It is possible that some of these amounts will not be needed and these purchase orders may be closed. A brief discussion ensued.

There being no further business to come before the Board, MOTION BY STEVE MORRISON, SECONDED BY LARRY KAPLAN TO ADJOURN AT 6:32 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown
Board Clerk