

MINUTES

PRESENT: Chairman Tina Peabody; Board Members Steve Morrison, Jason Cartwright, Dawn Ferringo; Superintendent Paul MacMillan; Business Manager Sandra Stone; Special Education Resource Consultant Patricia Eddy.

Chairman Peabody called the Board meeting to order at 5:30PM.

PUBLIC INPUT – None

MOTION BY STEVE MORRISON, SECONDED BY TINA PEABODY TO APPROVE THE MINUTES OF THE JUNE 2, 2010 PUBLIC SESSION MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED. The Non-Public Session minutes for this meeting will be distributed for Board approval at the September meeting.

SUPERINTENDENT'S REPORT

Superintendent MacMillan advised the Board that he invited Special Education Resource Consultant Pat Eddy to attend this evening's meeting to address the Board on the consultant's current duties and the pre-school coordinator's position along with future needs for both. He felt that this is a good time for this information to be provided as the Budget Committee will be meeting shortly to begin development of the SAU budget.

Ms. Eddy distributed copies of a proposed job description for the position of Special Education Director briefing the Board on the contents and fielding questions as necessary. Ms. Eddy advised the Board that the SAU was four years out of compliance when she took the part-time position in the 2009-2010 school year. The Special Education Policy and Procedures Manual was non-existent and issues raised in the 2007 Onsite Compliance Review had not been addressed. Ms. Eddy worked diligently to rectify these situations and the full SAU is currently up to date and in full compliance with the NH DOE. This was a monumental task which she was able to address with the full cooperation of the special education staff SAU wide. Ms. Eddy has also done significant staff development offerings for all staff, some specific trainings as requested, disseminated data from the DOE and other sources, has held monthly SPED meetings and provided any and all overall assistance as needed. Ms. Eddy has also been a key player in the Lisbon School District's Focus Monitoring project which has brought the Lisbon District out of AYP limbo. Ms. Eddy also attends out of district placement IEP and review meetings and court hearings for special education students allowing the staff members to remain in their respective buildings working with students. Superintendent MacMillan noted the Ms. Eddy is certified in preschool as well and he would like to see a Pre-School Coordinator based in the SAU to facilitate a cohesive program with area preschools so that as many children as possible enter Kindergarten with the appropriate skills needed. This would save districts money over the long haul by providing necessary services to younger students making the services needed in middle and high school significantly less. Superintendent MacMillan noted that Ms. Eddy provided pre-school coordinator services to Landaff and Bethlehem this past school year and was available as a resource for the other districts if needed.

Ms. Eddy also distributed copies of her scheduled and actual days worked during the 2009-2010 school year for Board information and review. It was noted that the contract developed with Interim Superintendent Patterson was for eighty days which was increased to ninety days

after July 1, 2009 at no additional cost to the districts. Ms. Eddy actually worked One Hundred Twenty-Five days during the 2009-2010 school year at no additional costs.

Lastly, Ms. Eddy advised the Board that she serves as the Chairman of the North County Special Education Directors Association and is a long time member of the New Hampshire Association of Special Education Directors. Each of these groups meet on a monthly basis and she will continue in these roles for the 2010-2011 school year. It was also noted that SAU 35 is the only SAU in the state that does not have a full time special education director.

Chairman Peabody asked Superintendent MacMillan and Ms. Eddy if they are looking for this to evolve into a year round full time position? Ms. Eddy stated that she feels that this could be a very flexible position, possibly four days per week during the school year with added days for court appearances, etc. during the summer. A brief discussion ensued.

The Board thanked Ms. Eddy for her input and information.

Superintendent MacMillan distributed a proposed Budget Committee Calendar for Board information and review. As discussed at the previous meeting, the committee will consist of Chairman Peabody, Vinnie Spiotti of the Bethlehem Board and Barry Liveston of the Lisbon Board. It was noted that the date and time of the first meeting on August 25th will need to be changed due to the SAU wide Opening Day program. The Board clerk will contact the parties to see if Tuesday or Thursday, August 24th or 26th.

Superintendent MacMillan advised the Board that the SAU is looking at alternative space on the lower level of Mount Eustis Commons. This would be approximately 2,100 square feet more than cutting the size in half. The Budget Committee met with the Superintendent and Mary Doherty of Peabody Smith Realty in late July and viewed the proposed space. This change would cut the rent substantially. It was noted that there is also an additional area of approximately 995 square feet which could be added if necessary. Following a brief discussion, it was the consensus of the Board to approve Superintendent MacMillan moving forward with negotiations for the relocation of the SAU office as presented.

Superintendent MacMillan advised the Board that he met with Chad Miller of SAU 20 who also provides contracted services with NCES who will be presenting a proposal for conducting the SAU's Technology Audit. Superintendent MacMillan anticipates receiving this proposal in the imminent future. A brief discussion ensued.

Superintendent MacMillan advised that the SAU has researched two companies seeking a new Medicaid reimbursement provider. The provider the SAU currently uses is out of NY and we are the only SAU they still serve in the State of NH. This company, Kinney Management Services of Clifton Park NY, has advised the SAU that they wish to end their current relationship. The SAU would like to make the change to MSB of Somersworth NH. They currently serve 80% of NH school districts and come highly recommended. The cost for this would be ten percent of what they recover which is an increase over what is currently being paid. Following a brief discussion, **MOTION BY JASON CARTWRIGHT, SECONDED BY DAWN FERRINGO TO APPROVE THE CHANGE IN MEDICAID REIMBURSEMENT PROVIDERS TO MSB AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.**

Superintendent MacMillan advised the Board that there will be an SAU wide Opening Day Program on August 25, 2010 beginning at 8:00 AM at Profile School. There will be light breakfast followed by the Superintendent's Welcome, Introduction of New Staff and Recognition of year's of service. The guest speaker will be Michael Nerney who will be giving a bullying presentation entitled "Is There a Bully in the Classroom". Following his address, Grade Level Meetings for Grade K-4 will take place. Grades 5-12 will again be addressed by Mr. Nerney on the subject of "Welcome to the Adolescent Brain". The program will conclude with presentations to all on HIPA, FERPA, Sexual Harassment, Blood Borne Pathogens and 504 & IDEA.

Superintendent MacMillan distributed Executive Board Meeting Calendars for the 2010-2011 school year for Board information and review. Following a brief discussion, it was the consensus of the Board to approve the calendar as presented.

Superintendent MacMillan distributed copies of a proposed Coaches Contract for all schools along with a copy of "The Coaches Code of Ethics" for Board information and review. Superintendent MacMillan felt that the development of a cohesive contract was needed SAU wide. A brief discussion ensued.

Superintendent MacMillan also distributed copies of the SAU Administrative & Teacher Assessment Timelines for the 2010-2011 school year for Board information.

Superintendent MacMillan advised the Board that the second annual SAU 35 Administrative Retreat will be held at the AMC Highland Center in Bretton Woods on Thursday, August 19th.

FINANCIAL REPORTS

Manifests were distributed for Board review and approval.

Business Manager Sandra Stone distributed the final Financial Report for the 2010-2011 school year for Board information and review noting that the ending balance is \$95,392.01. This amount will be carried over to being the 2010-2011 school year and includes the \$65,000 the Board had agreed to for this purpose. Ms. Stone noted that the additional \$30,392.01 of the balance is a result of funds not expended for Data Processing, Grant Writer and Telephone costs along with a small revenue loss. A brief discussion ensued.

There being no further business to come before the Board, MOTION BY STEVE MORRISON, SECONDED BY JASON CARTWRIGHT TO ADJOURN AT 6:32 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown
Board Clerk