

SAU #35 EXECUTIVE BOARD
AHEAD CONFERENCE ROOM
260 COTTAGE STREET, LEVEL 1
LITTLETON, NH

DATE: NOVEMBER 2, 2020
TIME: 5:00PM

Meeting Minutes-Draft

Present: Chairman Bob Weir, Cecily Yarosh, Luther Kinney, Owen Clark, Kimberly Koprowski (arrived at 5:12pm), Timothy Fleury (arrived at 5:19pm), Interim Superintendent Tari Thomas, Business Manager Toni Butterfield

CALL TO ORDER

Chairman Weir called the meeting to order at 5:08pm.

PUBLIC INPUT

none

APPROVAL OF THE OCTOBER 20, 2020 MEETING MINUTES

MOTION BY OWEN CLARK, SECONDED BY LUTHER KINNEY TO APPROVE THE OCTOBER 20, 2020 PUBLIC AND NONPUBLIC MINUTES AS WRITTEN. ALL IN FAVOR, MOTION PASSED.

FINANCIAL REPORT

Manifests were distributed for signatures.

Financial report distributed for expenditures for this year as of today. Some items have not been encumbered yet.

Business Manager discussed the balance sheets she has been working on for all the Districts the past few weeks that had not been reconciled for quite some time. Working with another North Country business manager to set up systems so that this does not happen moving forward.

A. FY2022 Budget

Business Manager Butterfield passed out the budget summary, district shares and budget detail. Reviewed the budget summary sheet. For the pass thru staff 3% increase for staff. Also includes increases for health insurance at 9.2% and NHRS increases from 17.8% to 21.02% of salaries for teacher classification and 11.17% to 14.06% for employee classification. Benefits make up the majority of the increase for staff. Business Manager increase is due to benefits and an increase to the salary line to bring more in align with other North Country salaries. A new part-time .625%fte position has been included in the budget for core staff. Increased the data processing line to include another person to share the position. Operations to plant is down due to consolidation of postage lines to cut \$1,800.00 from budget.

Beginning balance for FY22 may be increased to \$30,000 which would change the District shares. Will have a better idea once the balance sheets are finalized for the SAU and also currently working on editing technology needs where there may be additional savings.

Will be meeting with staff to discuss the operation of the SAU office and what is working and what is not working to improve the organizational structure. A discussion followed.

Will be discussing indirect costs at a later date which are for managing grants, will be looking into exactly what that entails and how it effects the budget.

B. General Information

Additional money coming from State of NH – Supplemental Public School Relief Fund – districts will be getting an additional \$200 per student to address urgent needs that would not be otherwise reimbursed through other funds or were not already planned expenses. These funds need to be spent by December 30th. A lot of Districts are using the money for subs due to COVID-19 related absences.

Bethlehem \$28,400

Lafayette \$21,000

Landaff \$9,800

Lisbon \$60,600

Profile \$42,400

Discussion followed.

SUPERINTENDENT REPORT

A. December Full Board Meeting 12/2/20

December full board meeting is on December 2, 2020 at 5:30pm. Need to determine whether this meeting will be in person or held remotely. If in person the meeting would probably need to be held at a school gym. The board felt that the meeting should be held in person. Owen volunteered the Lisbon gym for the meeting. A discussion followed about having a zoom/google meet option for the meeting. The board felt that it would good to have the option. Owen will talk to Principal Daniels regarding this.

B. General Information

Gave an update regarding COVID in the North Country. Emergency meeting this morning with the North Country Superintendents. Coos County over the last week went from low risk to substantial risk and have moved to remote learning due to an increase in active cases. One District is discouraging traveling for the Thanksgiving break and will be having a 2 week remote period after the Christmas/New year holiday. Littleton School District will be voting this evening to go remote for the holiday period until mid-January. If more Districts go remote around us that may draw down our capacity for staffing. Letter going out this evening to families and staff regarding travel and the possibility of having to go remote. Profile is looking at going remote for two weeks after Thanksgiving and two weeks after the holiday break in December. Discussion followed.

NON-PUBLIC SESSION AS PER RSA 91A:3, I, II

MOTION BY OWEN CLARK, SECONDED BY CECILY YAROSH TO ENTER INTO NONPUBLIC SESSION.FOLLOWING A ROLL CALL VOTE ENTERED INTO NONPUBLIC

SESSION AT 6:03PM TO DISCUSS THE SUPERINTENDENT EVALUATION AND THE SUPERINTENDENT POSITION/SEARCH.

MOTION BY OWEN CLARK, SECONDED BY LUTHER KINNEY TO RETURN TO PUBLIC SESSION.FOLLOWING A ROLL CALL VOTE RETURNED TO PUBLIC SESSION AT 6:20PM

OTHER BUSINESS

None

ADJOURNMENT

MOTION BY OWEN CLARK, SECONDED BY CECILY YAROSH TO ADJOURN THE MEETING AT 6:20 PM. ALL IN FAVOR, MOTION PASSED.

Respectfully submitted,

Gabrielle Granger-Clark
Board Clerk