

## MINUTES

PRESENT: Chairman Tina Peabody; Board Members Mary Jo Greene, Steve Morrison, Larry Kaplan, Jason Cartwright; Superintendent Paul MacMillan; Business Manager Sandra Stone.

Chairman Peabody called the Board meeting to order at 5:35 PM.

PUBLIC INPUT – None

MOTION BY MARY JO GREENE, SECONDED BY STEVE MORRISON TO APPROVE THE MINUTES OF THE AUGUST 3, 2011 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

### SUPERINTENDENT'S REPORT

Superintendent MacMillan circulated a copy of the Administrative Team Binder which was distributed to each team member at the Administrative Retreat in August for Board information and review. The binder contains information on the following subjects Meeting, Curriculum, Leadership, Articles and Important Dates and will be utilized to add more data on these subjects as the year progresses. Superintendent MacMillan advised the Board that the retreat was very successful and he has had a good deal of positive feedback from members of the Administrative Team.

Superintendent MacMillan called the Board's attention to the first draft of the 2012-2013 budget included in their agenda packets along with his Increases, Decreases and Justifications of the budget briefing on the contents and fielding questions as necessary.

There are several things that need to be considered in the very near future. The SAU has been informed of the need to replace the Network Server by 2013. This is a result of the fact that there have been major changes and improvements in systems which will no longer be compatible to our 2006 server. This is a very expensive item to replace. Superintendent MacMillan will be discussing this with Attorney Boynton seeking a legal opinion on the possibility of an SAU setting up a Capital Reserve Fund for this type of project. Jason Cartwright suggested that the SAU also look into the possibility of utilizing a Cloud as opposed to a Server. A brief discussion ensued.

MOTION BY MARY JO GREENE, SECONDED BY STEVE MORRISON TO ENTER INTO NON-PUBLIC SESSION AT 5:45 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL AND STAFFING ISSUES. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY STEVE MORRISON, SECONDED BY LARRY KAPLAN TO RETURN TO PUBLIC SESSION AT 6:03 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

Superintendent MacMillan distributed updated copies of the 21<sup>st</sup> Century Standards of Practice for New Teachers in SAU 35 for Board information and review. This is a concept that Superintendent MacMillan is working diligently to put into place and is based on the data provided at the last meeting pertaining to 21<sup>st</sup> Century Learning. A brief discussion on fluency vs. competencies ensued. Superintendent MacMillan also distributed copies of the draft of a Job

Description for Classroom Teachers for Board information and review. This is the first draft of this entity which would be given to incoming teachers along with the expectations. The job description is very generic in nature and can be tweaked to fit the appropriate circumstances. Jason Cartwright commented that he would like it to contain requirements for technical expertise such as the number of words that may be typed per minute, etc. A brief discussion ensued.

Superintendent MacMillan requested that the Board members provide feedback along with additions and/or corrections to the New School Board Member Manual distributed at last month's meeting. Chairman Peabody made some suggestions in areas she would like to see reviewed, specifically pertaining to communication and advocacy under the Roles and Responsibilities as a Board Member section. A brief discussion ensued.

Superintendent MacMillan advised the Board that the SAU Wide opening program for staff held on August 24<sup>th</sup> at Profile School was very successful. Superintendent MacMillan showed two video's to begin the program. The first was a video of a young student, Dalton Sherman age 10, addressing the Dallas Texas School Faculty Members asking the question "Do You Believe in Me?" This is an extremely moving video and was well received by all. The second video was Creating a 21<sup>st</sup> Century Learning Model of Public Education by the New Brunswick, Canada Board of Education which outlines the "shift" in education and the changing of classrooms in this technological age. This is the same video shown to the Executive Board at last month's meeting. The program's key-note speaker was David Backler, Principal of the Milan School who addressed 21<sup>st</sup> Century Learning. Also included in the program was a presentation by the Local Government Center on health insurance needs and usage along with health screenings for staff.

Superintendent MacMillan updated the Board on the preparations for the onslaught of Hurricane Irene at both the state and local level. There were three conference calls on Friday, Saturday and Sunday at 10:00 AM with participation of SAU's around the state, the governor, emergency preparedness/management at the state level, Homeland Security, etc. which were handled very professionally and a benefit to all. As a result of these conference calls and the fact that Governor Lynch declared a state of emergency for the entire state, Superintendent MacMillan felt it prudent to cancel school on Monday and move opening day to Tuesday. It is anticipated that due to the change in the law relating to school attendance this day will not have to be made up. A brief discussion ensued.

Superintendent MacMillan reminded the Board that four districts will be negotiating this year (Bethlehem, Lafayette, Lisbon and Profile) along with Bethlehem and Lisbon Support Staff. Superintendent MacMillan requested that all be mindful of others negotiations when setting the timetables.

Superintendent MacMillan distributed copies of the SAU Opening Day Enrollment for Board information and review.

Superintendent MacMillan advised the Board that Steve Sexton, Lisbon Principal, will assume the role of acting superintendent while he is in Africa.

Superintendent MacMillan distributed copies of a letter pertaining to the proposed development of the Health Cost Containment Committee for Board information and review. Superintendent MacMillan pointed out that both Plymouth and Merrimack have established such a committee and are seeing some early success in reducing their health insurance costs. Superintendent MacMillan commented that a statement made by Tim Parson's of LGC during his healthy living presentation had an impact on him. The statement was "short term solutions to reducing health care costs are changing plans, increasing co-pays, or increasing contributions." "Long term change happens when people develop healthy life-style changes and how people best utilize their health insurance." A brief discussion ensued.

## FINANCIAL REPORT

Manifests were circulated for Board review and approval.

Business Manager Sandra Stone distributed the first Financial Report of the 2011-2012 for Board information and review noting that this report is very preliminary. The current projected yearend balance is \$26,619.00. This will increase by \$2,000.00 as the Homeless Liaison position is now grant funded. A brief discussion ensued.

There being no further business to come before the Board, MOTION BY LARRY KAPLAN, SECONDED BY JASON CARTWRIGHT TO ADJOURN AT 6:35 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown  
Board Clerk